Apple Tree Arts Student Handbook Theatre 2022-2023

Welcome to Apple Tree Arts!

Theatre and/or music training is an incredible lifetime investment for your child. The benefits of acting, playing an instrument, and singing are numerous and include:

● strengthened confidence, knowledge of self, and optimism

● greater artistic, problem-solving, and expressive skills

● increased empathy, respect for others, and ability to communicate and

work with a diverse set of people

● just to name a few!

We love working together with people of all ages, identities, and abilities to help them discover what they can achieve, develop their performance skills, and grow intellectually, socially, emotionally, and artistically. Each student is different, and we strive to create a relationship with each student that allows us to meet their particular needs, learning style, and personality, and work with them toward continuous artistic growth.

We also help students prepare for endeavors including Royal Conservatory Music Development Program exams, post-secondary theatre and music program auditions, and professional performances. Let us know your goals so we can help you get the most from your time here.

We look forward to getting started!

Theatre Programs

Tuition and Payment

Tuition for theatre programs is charged per program or production. When registering online, payments can be made by automatic credit/debit card. If you would like to pay by check, please let Kathy know by emailing info@appletreearts.org.

Should something come up where you can’t fulfill your financial commitment, advanced notice and open, ongoing communication is encouraged and appreciated.

We will do our best to work with you.

Absences

There are no credits, make ups, or refunds for missed rehearsals or classes. This includes cancellations for family vacations, illness, school-related absences, etc. and will be strictly adhered to. Please note that this cancellation policy is consistent with those of sports teams, schools, camps, etc., all of which place a high priority on regular attendance and diligent commitment.

Withdrawal from a Program

Students who withdraw more than 30 days prior to the start of a program are eligible to receive a full refund. Students withdrawing 30 days or less before the start of a program will be eligible for a refund of 50% of the program tuition. If a student withdraws from a program after it has begun, no refund will be given. Exceptions may be made due to extenuating circumstances. Written notice to the ATA business

director, Kathy Vandenengel, is required in order to withdraw from a program. If payments are being made in monthly installments, payments will continue automatically until the financial obligation as described above has been fulfilled.

Media Policy

During lessons, classes, recitals, and other events and performances, Apple Tree Arts reserves the right to use video recording and/or to take photographs of students for use in newsletters, advertising materials, social media, lesson demonstration, YouTube and/or Vimeo, ATA-owned websites, and press releases. If you’d prefer we not share photos or recordings of you or your child, please notify us in writing. At recitals and events, you are welcome to take photos and videos (and share them with

us!), but please refrain from using flash photography during performances and only record your own child. Thank you!

Accessibility, Diversity & Nondiscrimination

Accessibility is an organizational asset and a civil right. Apple Tree Arts (ATA) complies with all local, state, and federal laws and regulations concerning civil and human rights. Our programs and employment practices are free of discrimination based on race, color, religion, national origin, sexual orientation, age, sex, gender identity, gender expression, and disability. In addition, ATA is specifically committed to complying with the provisions of the Americans with Disabilities Act. The ADA

requires that all programs, services and activities, when viewed in their entirety, are readily accessible to and usable by individuals with disabilities. For more information, please contact us at info@appletreearts.org.

Appropriate Accommodations Policy

Apple Tree Arts is happy to say that the Town House at 1 Grafton Common is fully accessible. The school acknowledges its obligation to make its offices, classes, and programs accessible and will make reasonable accommodations to ensure that they are. Students, faculty, and staff have the obligation to promptly notify Apple Tree Arts management of any physical barrier to their participation in a class, program, or function in order to arrange for modifications. If classrooms, facilities, or faculty offices are found to be inaccessible, an accessible alternate location will be utilized.

For more information, please contact the Apple Tree Arts office at 508-839-4286.

Financial Aid

Applications are available here and on our website. Please do not hesitate to apply. Applications will be reviewed by our scholarship committee quarterly and will be kept confidential. Incomplete applications will not be given consideration. Applicants will be notified of the committee’s decision via email.

Miscellany

Participation in Apple Tree Arts programs indicates your acceptance of and agreement to abide by the above policies. Without these business policies, we would be unable to retain high-quality faculty and financially sustain our organization.

Having clear policies enables us to focus on the part of all this that really matters: our mission! 🙂 Apple Tree Arts’ mission is to enrich our communities through the arts by providing high-quality performing arts education and experiences to people of all ages, identities, and abilities.

If you have questions about payments, policies, etc. please email Kathy, our business director, at info@appletreearts.org or call 508-839-4286.